

**SHEPHERD OF THE VALLEY LUTHERAN CHURCH**  
**12650 JOHNNY CAKE RIDGE ROAD, APPLE VALLEY, MN 55124**  
**Minutes of Church Council Meeting**  
**Date: 8/21/2025**  
**On-Site Community Room**  
**Modified Meeting following Kickoff**

**Attendees:**

Paul Moyer, President	Robin Robinson
Merilu Narum, Vice President	Melissa Taphorn
Dick Rank, Treasurer	Bill Wilken
Carleen Melin, Secretary*- Absent	Jennifer Davidson*
Pastor Rob Carlson- Absent	Pastor Peter Harrits*
Anne Hemmerlin	Kelsey Young*
Brendan Henry	*denotes non-voting member

**Call to Order:** President Paul Moyer called the meeting to order at approximately 8:00 pm following the Council and Leadership Teams Kickoff event. Paul welcomed new members Anne Hemmerline, Brendan Henry, and Bill Wilken. Council members spent some time welcoming and introductions.

**Secretary's Report**

Council meeting minutes from July 17 and July 24, 2025, were presented for review and approval. Melissa Taphorn made a motion to approve July 2025 minutes with a second from Merilu Narum. The council meeting minutes were unanimously approved.

**Finance Report**

The July 2025 finance reports were provided to Council ahead of the meeting. Paul Moyer asked for any comments or questions. Robin Robinson made a motion to approve the July 2025 finance reports with a second from Melissa Taphorn. The July 2025 finance reports were unanimously approved.

**Nominations Updates**

No new business from Nominations. Leadership Team Applications will be presented in September.

**New Business:**

The Finance Leadership Team approved the addition of a CYF fundraiser to be added to the October 26, 2025, Trail-O-Treats Event. Kelsey Young provided a summary of the event and the addition of a meal for purchase to be used as a fundraiser to support SOTV CYF Scholarships for participation in programs, events, camps, and/or mission trips. Scholarships were previously supported by the Boutique. If successful, this could be an add to similar fall events in the future. Merilu Narum made a motion to approve the October 26, 2025, fundraiser with a second from Dick Rank. The fundraiser was unanimously approved.

No other new business.

**Adjourn:** Dick Rank moved to adjourn the meeting with a second from Robin Robinson. The meeting was unanimously adjourned.

Respectfully submitted,  
Jennifer Davidson, Director of Operations

**Upcoming Meetings:**

<b>September 14, 2025</b>	<b>Congregational Meeting</b>	<b>12:00 pm, Sanctuary</b>
<b>September 18, 2025</b>	<b>Council Meeting</b>	<b>6:30 pm, Community Room</b>
<b>October, 16, 2025</b>	<b>Council Meeting</b>	<b>6:30 pm, Community Room</b>

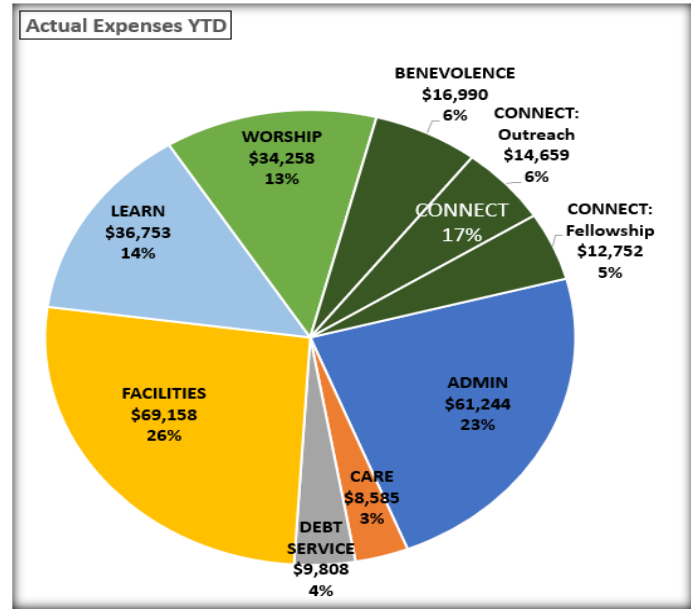
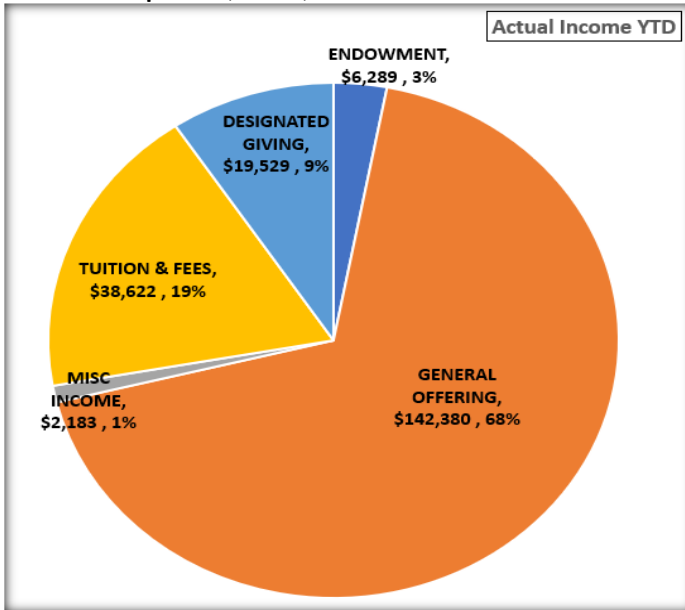
# Shepherd of the Valley Lutheran Church

Financial Summary for Church Council

For the 1 month ending August 31, 2025

This Month					General Fund	Year to Date				
Actual	Prior Year	Variance	Budget	Variance		Actual	Prior Year	Variance	Budget	Variance
\$144,563	\$140,943	\$3,619	\$203,641	(\$59,078)	Income	\$144,563	\$140,943	\$3,619	\$203,641	(\$59,078)
\$38,622	\$34,423	\$4,200	\$41,875	(\$3,253)	Tuition/Fees	\$38,622	\$34,423	\$4,200	\$41,875	(\$3,253)
\$244,752	\$215,102	(\$29,651)	\$254,597	\$9,845	Expenses	\$244,752	\$215,102	(\$29,651)	\$254,597	\$9,845
(\$61,568)	(\$39,736)	(\$21,832)	(\$9,081)	(\$52,487)	Net	(\$61,568)	(\$39,736)	(\$21,832)	(\$9,081)	(\$52,487)

## Income & Expenses (all funds) - actual YTD



## Key Metrics

Total Fund Balances	Close of 7/31/2025	Close of 8/31/2025	YTD Increase (Decrease)	Minimum Balance	Above/(Below) Minimum
Designated	\$159,757	\$159,831	\$74	N/A	
Endowment	\$325,358	\$331,648	\$6,289	N/A	
General	\$690,569	\$605,759	(\$84,810)	\$472,000	\$133,759
<b>TOTAL</b>	<b>\$1,175,684</b>	<b>\$1,097,238</b>	<b>(\$78,446)</b>	<b>\$472,000</b>	<b>\$133,759</b>
Months of Cash (general fund)		2.40			
Current					
Key Assets & Liabilities	Balance on 7/31/2025	Balance end of Prior Month	Balance 8/31/2025	Monthly Incr/(Decr)	YTD Incr/(Decr)
Cash (incl. Endowment)	\$1,175,684	\$1,175,684	\$1,097,238	(\$78,446)	(\$78,446)
Investments (Vanguard)	\$325,358	\$325,358	\$331,648	\$6,289	\$6,289
Current Liabilities	\$23,229	\$23,229	(\$13)	(\$23,242)	(\$23,242)
Mortgage Balance	\$536,716	\$536,716	\$529,704	(\$7,013)	(\$7,013)
-Mortgage to be paid off fall of 2030-					
Current Liabilities Detail					
Accounts Payable	\$0	\$0	\$0	\$0	
FSA/VLI/Vision/Cobra	\$9	\$9	(\$13)	(\$22)	
Prepaid Income	\$23,220	\$23,220	\$0	(\$23,220)	
<b>TOTAL</b>	<b>\$23,229</b>	<b>\$23,229</b>	<b>(\$13)</b>		